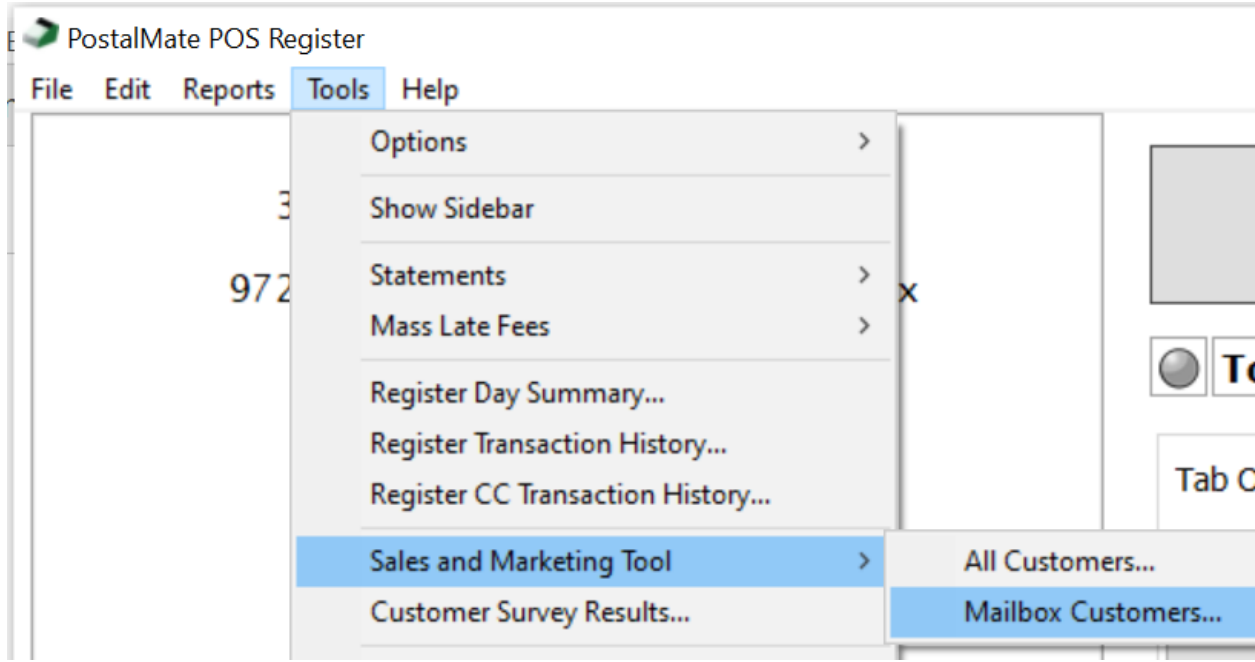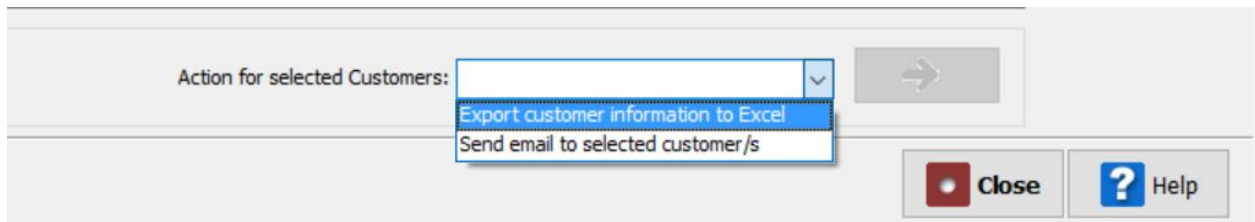# Export Mailbox Customer Database

From CashMate click on Tools → Sales and Marketing, → Mailbox Customers

Click "Check all" and then click on "Export Customer Information to Excel"

Make sure "Email", "Company Name" , "Phone Number" and "Mailbox number" are checked. Click export to get the csv file

Export Customer Data

Export Customer Data

Check each field to include

- [ ] Alt address line 4
- [ ] Bill to indicator
- [ ] Source
- [ ] UserDef1
- [ ] UserDef2
- [ ] UserDef3
- [ ] UserDef4
- [ ] Pricing level
- [ ] Register Deposit balance
- [ ] Customer ID (numeric)
- [ ] Date/time Customer added
- [ ] Date/time of last shipment
- [ ] Date/time of last activity
- [ ] Notes
- [x] Mailbox Number

Check All

Uncheck All

Press Help for more information about fields.

Export   Cancel   Help